

Samaritan's Purse is a non-profit, Christian organisation providing emergency relief and development assistance to suffering people around the world. Samaritan's Purse is meeting the physical needs of victims of war, famine, natural disaster, poverty and disease.

Operation Christmas Child (OCC), a project of Samaritan's Purse collects over **200,000** gift filled shoeboxes each year for children in developing countries, demonstrating God's love and sharing the Good News of Jesus Christ.

The Billy Graham Evangelistic Association was founded in 1950 by the Reverend Billy Graham. The organisation's ministry engages in numerous evangelistic activities with the purpose of demonstrating God's love and sharing the Good News of Jesus Christ through well-developed evangelism and discipleship programs.

We are seeking a **Data Specialist** based at the National Office in Kings Park, Sydney, to support the 3 organisations and be responsible for all aspects of the Raisers Edge database. They will work with the various teams to help meet the requirements of the development of an organisation-wide Customer Relationship Management system for all supporters, whether donors, volunteers or church contacts.

The role will oversee the collection, import, maintenance and analysis of data, seeking out the most efficient and effective methods of recording, organising and utilising data, that fully supports organisational processes and all future innovation strategies and initiatives.

To perform this job successfully, an individual must **maintain a personal relationship with and be a consistent witness for Jesus Christ**, be self-motivated and goal oriented, as well as able to perform each essential responsibility satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. It is essential to reside in the assigned region. This is a permanent full-time position.

ESSENTIAL RESPONSIBILITIES

- Proactively support campaigns with data segmentation, reporting and data insights, working with relevant colleagues across the organisation.
- Implement and manage projects to improve the use of the CRM database, data cleanliness, and import/export procedures.
- Take the lead in the development, maintenance and smooth running of the organisation's databases and associated applications and systems.
- Plan and manage the financial budget for the organisation's databases and related projects, under the supervision of the IT Manager.
- Manage the performance and cost effectiveness of database suppliers and partners.
- Manage processes to ensure the quality and currency of database records and provide training and support for the activity of database users across the organisation.

Key Selection Criteria (please address these in your cover letter):

Essential

- Demonstrated project management experience

- Strong data management experience
- Extensive experience in operating multi-user database systems
- Experience using Raisers Edge CRM system.
- Experience using MS SQL Server
- An outstanding communicator and influencer with a collaborative team approach who can translate technical systems requirements into jargon-free, implementable solutions and provide user training
- Demonstrate Christian values aligned with Samaritan's Purse and a personal relationship with Jesus Christ

Information about the role, responsibilities, Statement of Faith and knowledge/experience can be found at <https://www.samaritanspurse.org.au/employment-opportunities/>

How to Apply:

For further information please contact [Cameron Smythe](mailto:cameron@samaritanspurse.org.au) at cameron@samaritanspurse.org.au or visit: <https://www.samaritanspurse.org.au/employment-opportunities/>

To *apply* for the position, please send your resume and a cover letter addressing the selection criteria via the Apply Now button

To apply for this role, you must be an Australian citizen/resident. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential responsibilities.

Application Closing Date: Advertised until position filled